



TAKE WORK OUT!

Streamline Execution to Maximize Efficiency



Gilman Performance Systems, Inc.

What is a *Take Work Out!* Solution?

TAKE WORK OUT! is an engaging and dynamic **one day session** where work groups initiate plans to maximize efficiency.

Take Work Out! is aligned to the proven Work-Out process initiated by GE and used in many organizations.

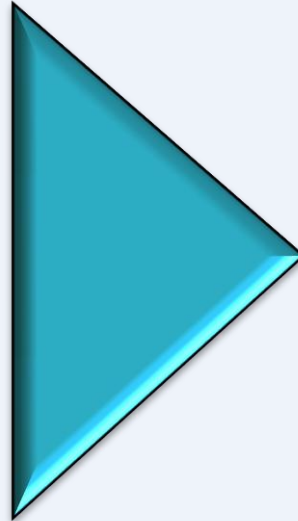
Take Work Out! is a perfect tool to help your team meet today's challenges.

Change Your Perspective

FROM

Serving
the “System”

Fighting
the “System”



TO

Building
and
Running
a Streamlined,
Functionally Fit
System

What Fuels The Process?

Take Work Out! Exemplifies Speed, Simplicity, and Self-Confidence

Speed

Quick decisions
Eliminate “analysis paralysis”
No studies or committees

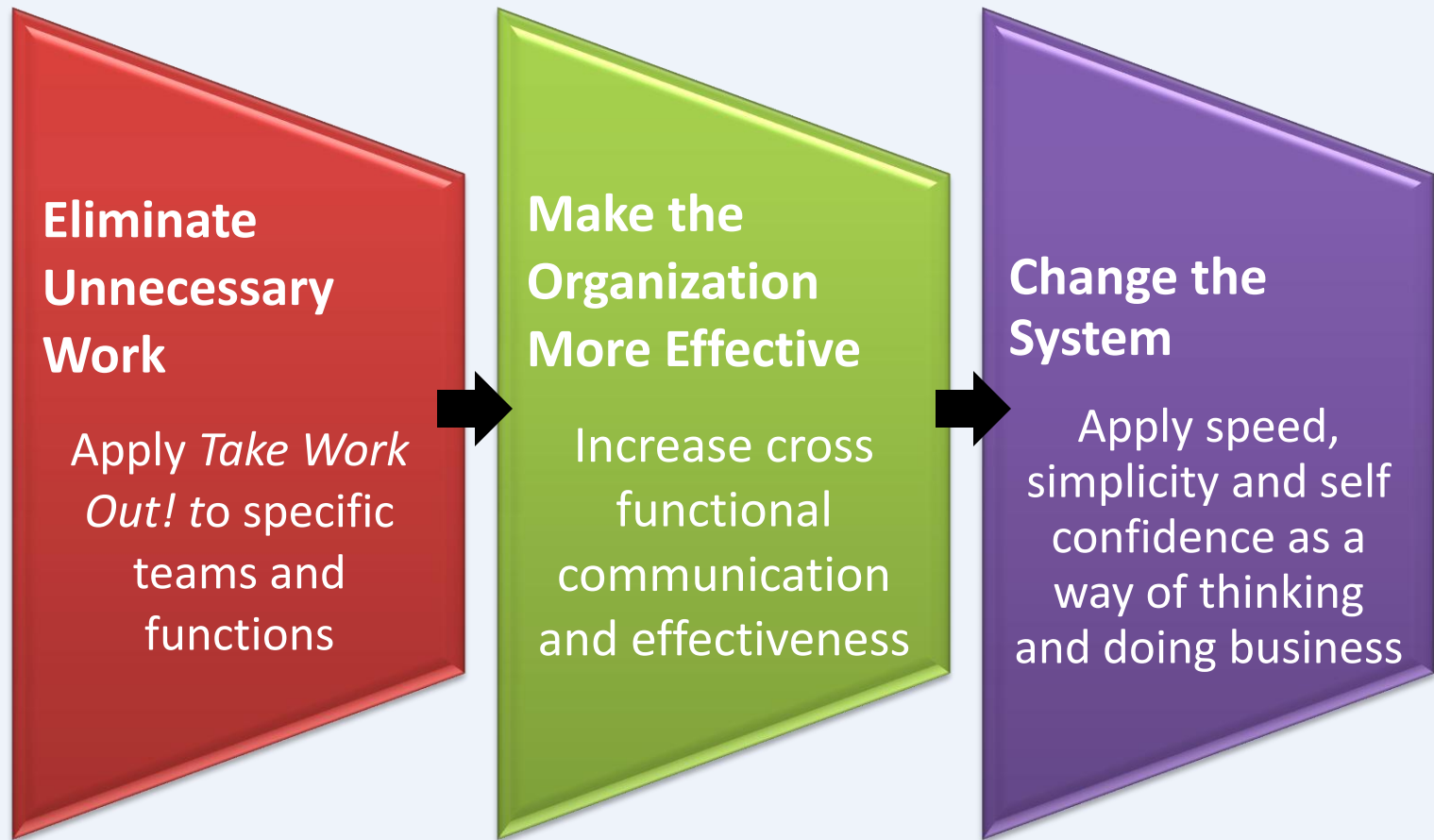
Simplicity

Eliminate bureaucracy
Clear messages
Honesty and candor

Self-Confidence

Empowerment
Accountability
Trust

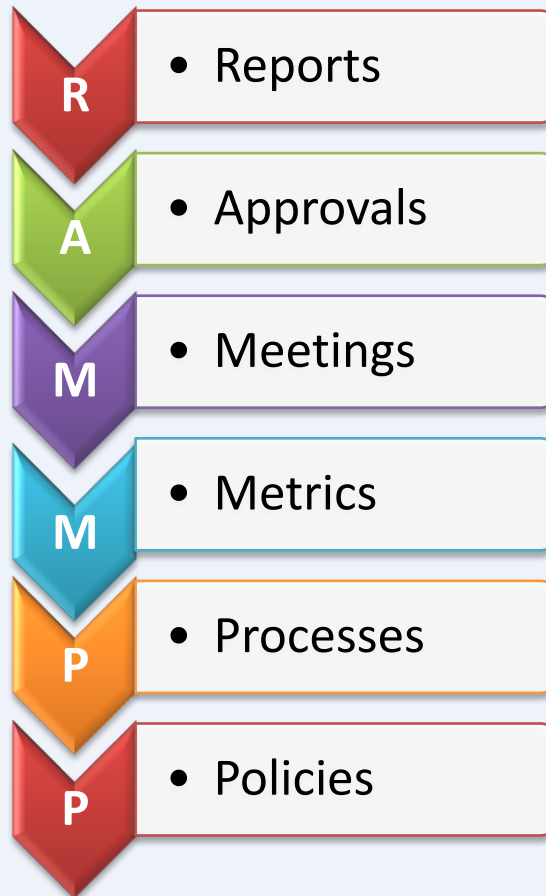
Take Work Out! Continuum



Where Are the Opportunities?

Apply Speed, Simplicity, and Self-Confidence

Facilitators arm participants with robust tools to find **RAMMPS** improvement opportunities:



Who Can Participate?

When groups meet for *Take Work Out!*, it's important that individuals involved in the process have a say in simplifying the process. This includes having employees **at all levels** in the room at the same time.

All Stakeholders Represented:

- Senior Managers
- Team Leaders
- Employees who have a hand in day-to-day operations
- Customers (internal and external input as appropriate)

What is the *Take Work Out!* Process?

The three phases include:



Pre-Session *Take Work Out!* Process & Support

GPS provides tools and guidance to be efficient and effective...

- Identify issue or opportunity
- Define expected results
- Invite and prepare the right people
- Review templates, tools, logistics
- Implement communication plan
- Review post session process

In-Session *Take Work Out!* Support

GPS provides tools and guidance to be efficient and effective...

- Kick off by Sponsor
- Brainstorm opportunities for improvement
- Present ideas to leaders for instant approval
- Develop action plans for implementation and follow-up accountability

Post-Session *Take Work Out!* Support

GPS provides tools and guidance to be efficient and effective...

- Implement the Post Session Toolkit
- Track Metrics/ROI
- Enable implementation
- Capture ideas not fully evolved in the one day session, and future ideas, using the provided tool
- Recognize accomplishments
- Ensure on-going success

What Are The Benefits?

- Maximize efficiency
- Simplify work
- Focus on customers
- Achieve extreme potential
- Engage employees
- Empower accountability
- Streamline sales process
- Reduce costs

How Do You Know It Works?*



Reduced backlog from 80,000 pages to 10,000 pages in three months. Queries reduced by 50% and cycle time by 75% in three months.



Reduce cycle time on one manufacturing process by 34% in 90 days.

L.L.Bean

20% reduction in damaged goods, the implementation of a new warehouse transition system installed without customer service interruptions, and an increase in accuracy of warehouse picking of 25% during peak season.

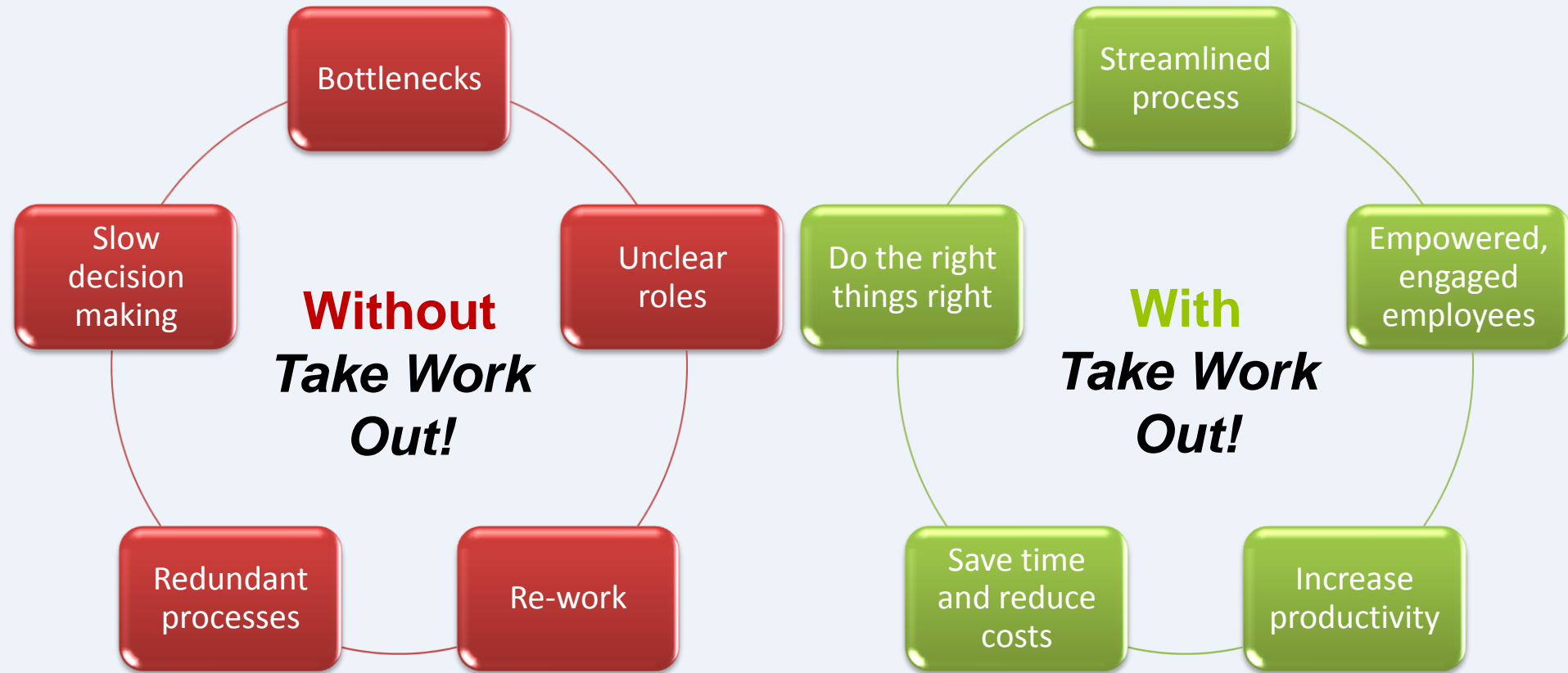


In one year, branch staff achieved a 33% increase in customer satisfaction and exceeded sales goals by more than 79% over the previous year.

What Are The Keys To Success?

- Sponsor leadership and commitment
- Real time decision making team participation and commitment
- Issue/opportunities directly linked to business strategy
- Engaged and committed employees
- Encouragement, recognition and celebration
- Sustained follow-up

Why Now?



How Do I Get Started?

Contact GPS Today

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